

# REFINING DATA-DRIVEN PROCESSES TO ENHANCE SYSTEM PERFORMANCE

WEST SACRAMENTO COMMUNITY CENTER  
THURSDAY, DECEMBER 5, 2019

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- 9:30 am**      **Welcome & Introductions**
- 10:00**      **SESSION 1: Using System Performance Measures to Achieve Community Goals:** Participate in an interactive session on HUD's System Performance Measures - breaking down what they mean, and how to use them effectively to inform community processes and explain successes in our communities.
- 11:00**      **Break**
- 11:15**      **SESSION 2: Strategies for Effectively Using Stella:** Learn about Stella, a new strategy and analysis tool from HUD, introduced earlier this year to assist CoCs in better gauging progress toward preventing and ending homelessness; participate in a breakout activity to share experiences engaging with Stella and other data platforms, discussing challenges and brainstorming strategies to overcome them.
- 12:15 PM**      **Lunch**
- 12:45**      **CoC Roll Call**
- 1:15**      **SESSION 3: Implementing New Coordinated Entry Data Standards:** Hear about the 2020 Data Standards that went into effect this Fall, and participate in a facilitated discussion on approaches for implementing the new data elements into your community's unique Coordinated Entry System.
- 1:45**      **HUD Updates**
- ❖ Leticia Johnson – Senior CPD Representative
  - ❖ Mimi Barrett – CPD Representative
  - ❖ Eric McGarity – Program Analyst, Office of Field Policy Management
- 2:00**      **State Updates - BCSH**
- ❖ Amber Ostrander – HHAP Grant Program Manager
  - ❖ Rosalind Sago – HEAP Grant Program Manager
- 2: 15**      **SESSION 4: HCD Consolidated Plan & ESG Feedback Discussion:** Engage in discussion with representatives from the Department of Housing and Community Development seeking feedback on statewide Consolidated Plan and ESG rulemaking, and discuss potential changes in an effort to improve these and other programs.
- ❖ Abbie Crowther - Programs Design & Development
  - ❖ Claudia Sharygin - Research Data Analyst – UC Davis Health
- 3:00**      **Adjourn**

## Northern California Homelessness Roundtable History

(If no location is noted, the meeting was held in Sacramento/West Sacramento)

- **Discharge Planning to Prevent Homelessness**, Sacramento County & Cities Board on Homelessness, Sacramento, CA, 10-26-04
- **Local Corrections Systems**, HUD Sacramento Field Office and California HCD, in Sacramento, CA, 2-24-05
- **Housing First Model, 10 Year Plans, Prop 63**, Butte CoC, Oroville, CA, 5-5-05
- **Homeless Counts; Engaging Law Enforcement**, Merced Continuum of Care Collaborative, Merced, CA, 7-28-05
- **Interacting with Media, MHSA, Medical Care**, City of Redding & Shasta CoC, Redding CA, 10-21-05
- **Advocacy Issues; Paul Boden & Megan Schatz**, Stanislaus Housing and Supportive Services Collaborative, Modesto, CA, 2-23-06
- **HMIS Best Practices & Input on 10 Year Plan**, San Joaquin Continuum of Care, Stockton, CA, 7-27-06
- **Role & Enhancement of Roundtable Infrastructure**, Planning Committee Retreat, Sacramento, CA, 10-24-06
- **Housing Models & Their Application in Member CoC**, Kings/Tulare CoC, Visalia, CA, 10-19-06
- **10-Year Strategic Planning, Extreme Weather Preparedness**, Yolo County Homeless Coalition, 2-15-07
- **Continuum Improvement & Development**, Chico/Paradise/Butte Continuum of Care, 5-17-07
- **Advocacy; Federal, State & Local Levels**, Fresno-Madera Continuum of Care, 8-16-07
- **Hospital Discharge Planning**, Redding/Shasta County Continuum of Care Council, Redding, CA, 11-15-07
- **SSI Advocacy**, HUD Sacramento Field Office, California HCD and HomeBase 2-21-08
- **Housing Development 101: Focus on PSH**, Central Sierra CoC, Jackson, CA, 5-22-08
- **RRH for Families, Housing Operations 101**, HUD Sacramento Field Office, via Conference Call, 8-28-08
- **Project Homeless Connect, Homeless Count**, Sacramento CoC, 12-4-08
- **Homeless Programs: Surviving and Thriving**, Yolo County Housing and Poverty Action Coalition, 2-26-09
- **How Do We Capitalize on What's Happening Now?** Fresno-Madera CoC, Fresno, CA, 5-28-09
- **HMIS Data Standards**, Roundtable Planning Committee, via Conference Call, 8-27-09
- **Regional Coordination**, Placer County Continuum of Care, 11-19-09
- **HEARTH and Foundation Funding**, 2-25-10
- **Roundtable Retreat**, 4-16-10
- **HMIS as a Planning Tool**, 5-27-10
- **Federal Strategic Plans and CoC Coordination with Federal Mainstream Systems of Care**, 8-26-10
- **Community-wide Performance Measurements**, 12-2-10
- **Connecting Homeless Persons to Employment**, 2-24-11
- **Targeting - How do we best match need to service?** 5-26-11
- **Food Security, 100,000 Homes, Corrections Realignment, and Healthcare Reform**, 8-11-11
- **Linking Homeless Veterans to Housing and Services**, 11-4-11
- **Serving Homeless Youth; Innovations in SSI Advocacy**, 2-23-12
- **Coordinated/Centralized Assessment; Working with PHAs**, 5-24-12
- **Interim Continuum of Care Regulations**, 8-23-12
- **Opening Doors Revisited; Bringing Law Enforcement to the Table**, 12-6-12
- **Implementing 211, Coordinating with ESG**, 2-28-13
- **Definition of Rural, RHSP regulations**, 5-23-13
- **Federal Agencies Responding to Homelessness; Serving Vehicularly Housed**, 8-22-13
- **Adapting Transitional Housing; Rural Data; Extreme Weather**, 12-5-13
- **Emergency Shelters: Increased Use and Decreased Funding**, 4-27-14
- **Using Medi-Cal for Services in Supportive Housing**, 5-22-14
- **Then and Now: Homelessness in Our Communities from 2004-2014**, 8-28-14
- **Homelessness Crisis Response System**, 12-4-14
- **Promoting Landlord Partnerships to Overcome Housing Attainment Barriers**, 2-26-15
- **Building Positive Relationships with Law Enforcement**, 5-28-15
- **Fair Housing & Alternative Housing Models**, 9-3-15
- **Ending Veteran Homelessness: Progress & Strategies**, 12-3-15
- **Building CoC Capacity**, 2-25-16
- **Criminal and Public Records; Data Sharing in Coordinated Entry Environment**, 5-26-16
- **Housing and Health Care**, 9-29-16
- **Harnessing Data Interventions & System Performance Measures**, 12-1-16
- **Discharge Planning for Coordinated Entry**, 2-23-17
- **Building Connections with Landlords and Public Housing Authorities**, 5-18-17
- **Focus on Shared Housing: Solutions for Diverse Populations**, 8-24-17
- **Disaster Readiness: Prepare, Respond, Recover**, 11-30-17
- **Reaching Out: A Focus on Engaging Unsheltered Populations**, 2-22-18
- **Housing First and Coordinated Entry Self-Assessment Tools and Techniques**, 5-31-18
- **Serving Youth and DV Survivors, Preparing for State Funding**, 8-23-18
- **New Strategies, Tools, and Guidance**, 12-6-18
- **Strengthening Continuums of Care**, 3-21-19
- **Integrating Healthcare & Housing to End Homelessness**, 6-20-19
- **Strategies to End Homelessness for Seniors and Special Populations**, 9-26-19

## Northern California/Central Valley Homeless Roundtable Acronym List

<b>Acronym</b>	<b>Definition</b>
AB	Assembly Bill
ACA	Affordable Care Act (Obamacare)
ADAP	AIDS Drug Assistance Program
AHAR	Annual Homeless Assessment Report
AI	Analysis of Impediments (to fair housing), a part of Consolidated Plans
AOD	Alcohol and Drug Dependency
APR	Annual Performance Report (for HUD homeless programs)
CA	Collaborative Applicant
CalFresh	California's SNAP (Supplemental Nutrition Assistance Program) (formerly Food Stamps)
CalWORKs	California Work Opportunities and Responsibility to Kids
CBO	Community Based Organization
CDBG	Community Development Block Grant (CPD program – federal)
CDCR	California Department of Corrections and Rehabilitation
CDVA	California Department of Veterans Affairs
CH	Chronically Homeless
CSBG	Community Services Block Grant (Federal program that flows from US Department of Health and Human Services to the California Department of Consumer Services and Development to California counties)
CHDO	Community and Housing Development Organization. Non-profit housing provider receiving minimum of 15% of HOME funds
CoC	Continuum of Care approach to assistance to the homeless
Continuum of Care	Federal grant program stressing permanent solutions to homelessness
Con Plan	Consolidated Plan, a locally developed plan for housing assistance and urban development under CDBG and other CPD programs
CPD	Community Planning and Development (HUD Office)
CY	Calendar Year
Davis Bacon	Statutory requirement that persons working on Federal assisted projects be paid at least minimum prevailing wage rates.
DHHS	Department of Health and Human Services (State Office)
DV	Domestic Violence
EHAP	Emergency Housing and Assistance Program Operating Facility Grants (State program. Obsolete.)
EHAPCD	Emergency Housing and Assistance Program Capital Development (State program). Not open to new applications
ESG	Emergency Solutions Grants (CPD – federal program. Flows to entitlement jurisdictions and HCD)
e-SNAPS	Electronic grants application and management system for HUD Homeless Assistance Programs
FESG	Federal Emergency Shelter Grants (obsolete program – replaced by ESG)
FHEO	Fair Housing and Equal Opportunity (HUD Office of)
FMR	Fair Market Rent (maximum rent for many HUD housing programs)
FQHC	Federally Qualified Health Center
FTE	full-time equivalent (employee) (2080 hours of paid employment)
FY	Fiscal Year
GAO	Government Accountability Office
GA/GR	General Assistance/General Relief (county assistance)
HAP	Housing Assistance Payments

<b>Acronym</b>	<b>Definition</b>
HAP	Housing Assistance Plan; Housing Plans required by CDBG
HCD	Housing and Community Development (California Department of)
HCV	Housing Choice Voucher Rental Assistance (formerly Section 8)
HEARTH Act	Homeless Emergency and Rapid Transition to Housing (HEARTH) Act of 2009, S. 896
HIC	Housing Inventory Chart (inventory of housing for the homeless conducted annually in January for same night as the PIT)
HPRP	Homeless Prevention and Rapid Re-Housing Program (obsolete)
HMIS	Homeless Management Information System
HOME	Home Investment Partnerships (CPD program)
HOPWA	Housing Opportunities for Persons with AIDS (CPD program)
HPC	High Performing Community
HQS	Housing Quality Standards (required before move in for HUD programs)
HRSA	Health Resources and Services Administration (division of US HHS)
HUD	U.S. Department of Housing and Urban Development (federal)
HUD-VASH	HUD Vouchers through Veterans' Affairs Supportive Housing
IDIS	Integrated Disbursement and Information System (CPD system)
IHSS	In-Home Supportive Services
LEA	Local Education Agency
LGBTQ	Lesbian, Gay, Bisexual, Transgender, or Questioning
LOCCS	Line of Credit Control System
MHSA	Mental Health Services Act
MOU	Memorandum of Understanding
NAEH	National Alliance to End Homelessness
NAMI	National Alliance on Mental Illness
NIMBY	Not In My Back Yard
NOFA	Notice of Funding Availability
OneCPD	Resource Exchange and email notice system for HUD CDP
PHA/ HA	Public Housing Authority
PIT Count (PITC)	Point-In-Time Homeless Count (unsheltered count conducted biennially, every odd numbered year; sheltered count, every January)
PSH	Permanent Supportive Housing
RFP	Request for Proposals
RFQ	Request for Quotations. Used to solicit price quotes under the simplified acquisition procurement method.
SA	Sexual Assault Or Substance Abuse
SB	Senate Bill
SAMHSA	Substance Abuse & Mental Health Services Administration
S + C	Shelter + Care (obsolete – replaced by CoC Program)
Section 8	Housing Assistance Payment Program (Housing and Community Development Act of 1974)
Section 202	Loans for construction/rehab of housing for the elderly or handicapped
Section 202/811	Programs for housing assistance to the elderly and people with disabilities
SHP	Supportive Housing Program (obsolete – replaced by CoC Program)
SMI	Serious Mental Illness or Seriously Mentally Ill
SNAP	Supplemental Nutrition Assistance Program (formerly Food Stamps)
SNAPS	Special Needs Assistance Program (HUD Division that deals with homelessness)
SOAR	SSI/SSDI Outreach, Access, and Recovery (SSI/SSDI Application program)

<b>Acronym</b>	<b>Definition</b>
SRO	Single-Room Occupancy housing units
SSA	Social Security Administration
SSDI	Social Security Disability Income
SSI	Supplemental Security Income
SSO	Supportive Services Only (Type of CoC grant providing services only)
SSVF	Supportive Services for Veterans Families (but can serve single adults)
TA	Technical Assistance
TANF	Temporary Assistance to Needy Families
TAY	Transition Age Youth
UFA	Unified Funding Agency
USDA	U.S. Department of Agriculture
VA	Veterans Affairs (U.S. Department of)
VASH	Veterans Affairs Supportive Housing

\*Thanks to Nevada/Placer CoC for use of their acronym list.

**OREGON**



# CALIFORNIA'S 58 COUNTIES

**PACIFIC OCEAN**

**MEXICO**

Worksheet: Using System Performance Measures to Achieve Community Goals

*Using data to tell a story*

**Measure 5: Number of Person Who Become Homeless for the First Time in a Hypothetical Community**

**Metric 5.1** This measures the change in the number of persons entering ES, SH, and TH projects with no prior enrollments in HMIS.

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH or TH during the reporting period.	500	450	-50
Of persons above, count those who were in ES, SH, TH or any PH within 24 month prior to the entry during the reporting year.	200	210	10
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e., number of persons experiencing homelessness for the first time)	300	240	-60

**Metric 5.2:** This measures the change in the number of persons entering ES, SH, TH, and PH projects with no prior enrollment in HMIS.

	Previous FY	Current FY	Difference
Universe: Person with entries into ES, SH, TH or PH during the reporting period.	550	600	50
Of persons above, count those who were in ES, SH, TH or any PH within 24 month prior to the entry during the reporting year.	225	250	25
Of persons above, count those who did not have entries in ES, SH, TH or PH in the previous 24 months. (i.e., number of persons experiencing homelessness for the first time)	325	350	25

**What does this data tell us about numbers of people who are experiencing first-time homelessness? About how people are being placed into PH (PSH, RRH)?**

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**What interventions would affect these numbers? How do you describe what is needed?**

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**How do other performance measures interact with Measure 5 and how would you describe them?**

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*What challenges do you face in your community to explain system performance measures? What are some successes?*

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*For Reference*

Measure	Description
1	Length of Time Persons Remain Homeless
2a	The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness within 6 to 12 Months
2b	The Extent to which Persons who Exit Homelessness to Permanent Housing Destinations Return to Homelessness within 2 Years
3	Number of Homeless Persons
4	Employment and Income Growth for Homeless Persons in CoC Program-funded Projects
5	Number of Persons who Become Homeless for the First Time
6	Preventing Returns to Homelessness within 6 and 12 Months Among This Subset of Families and Youth
6a	Preventing Returns to Homelessness within 6 and 12 Months Among This Subset of Families and Youth
6b	Preventing Returns to Homelessness within 24 Months Among This Subset of Families and Youth
6c	Successful Housing Placement Among This Subset of Families and Youth
7a	Successful Placement from Street Outreach
7b	Successful Placement in or Retention of Permanent Housing



## Register Today: Community of Practice Series – January 2020

HUD is excited to announce the Community of Practice (CoP) Initiative: an exciting way for communities to access HUD technical assistance through an online, group learning, peer-to-peer collaborative approach. [Register today!](#)

This collective approach to technical assistance (TA) delivery draws on the strengths of communities and their expertise in the field to foster a space that encourages resource sharing, innovative out-of-the-box thinking, and connections across Continuums of Care (CoCs). CoPs are created around specific topic areas that CoCs may elect to enroll into based on the unique needs and challenges of their community.

Each CoP will be made up of approximately 10 CoCs and 2 TA provider facilitators. Each CoP will meet once per month by video conference for approximately 90 minutes. During these meetings, participants will have discussions and activities designed to help them think through the challenging issues in their community. In addition to the monthly meetings, participants can engage with their TA providers through “office hours” and other methods depending on the needs of the CoCs within that group.

HUD expects participants to prepare between sessions using exercises designed to help think and plan around their goals, particularly as they work to implement changes in their CoC. These preparation activities range from reading background and framing materials, participating in small group or one-on-one discussions with other participants, and other exercises that help participants apply their knowledge and skills to their CoC.

Our next CoP series is set to launch in January 2020. [Upcoming topic areas are below.](#)

### Training Objectives

In a Community of Practice, participants will:

- Better understand the current strengths and challenges within their CoC
- Create an action plan to sustainably improve their systems through strategic group brainstorming and resource sharing

- Engage in a peer-to-peer learning environment as a way of creating ideas and thinking through solutions

## Who Should Attend?

CoCs should plan to designate 2 participants who will participate in all 5 CoP sessions and be ready to:

- Learn how to employ structured problem solving methods to build capacity and make change within the homeless system
- Define, scope, and clearly translate needed changes in the homeless system that engages the community to make the change
- Create an Action Plan to meet community needs

## Schedule of Deliveries

Webinar Title	Tentative Dates	Registration Link
Coordinated Entry	January 27 – May 25, 2020	<a href="#">Register Now</a>
Reduce Inflow	January 27 – May 25, 2020	<a href="#">Register Now</a>
Housing Focused Practices	January 28 – May 26, 2020	<a href="#">Register Now</a>
Governance	January 28 – May 26, 2020	<a href="#">Register Now</a>
Foundations of a HMIS Implementation	January 29 – May 27, 2020	<a href="#">Register Now</a>
Leadership Development	January 30 – May 29, 2020	<a href="#">Register Now</a>
Foundations of Data Quality	January 30 – May 28, 2020	<a href="#">Register Now</a>

## Registration Information

**One registration request should be submitted per CoC. Please note, your registration does not guarantee approval.** Due to limited space, not all communities who register will be able to participate. Communities will be contacted via email about the status of their enrollment.

You must have a HUD Exchange account to register. Follow these [instructions for registering](#).

Sessions will be conducted using Adobe Connect. Communities will need to have access to audio and video sharing capabilities, as the sessions use computer cameras for participation. We encourage participants to sign into Adobe Connect at least 15 minutes prior to the webinar start time to ensure audio and video are working properly, and time is fully utilized.

## **Community of Practice Point of Contact**

HUD SNAPS Technical Assistance Registrar | [HUDSNAPS-TA@icf.com](mailto:HUDSNAPS-TA@icf.com)

# CoC Spending Report User Guide

The CoC Spending Report is an Excel spreadsheet that combines data from **eLOCCS** and **e-snaps** to assist Continuums of Care (CoCs) and CoC Program recipients to analyze CoC Program grant expenditures. This report allows users to quickly assess financial information about **eLOCCS** past spending and current spending for CoC Program funded grants in the CoC, beginning with expired grants funded in FY 2013 and any currently active grants from FY2012. SNAPS will distribute the CoC Spending Report quarterly directly to CoC Program Collaborative Applicants.

## CoC Spending Report Data Sources and Updates

The CoC Spending Report is extracted from **eLOCCS** financial data and supplemented with project data from **e-snaps** (i.e. project name, component type etc.). At the top of each report, HUD will identify the CoC name and number and the date the data was retrieved from **eLOCCS**. For a description of each column available in the report see the chart below. The data on this report begins to appear once HUD's Fort Worth Accounting Center enters a signed grant agreement into **eLOCCS**. For example, not all 2017 or 2018 grants have been processed and are not yet on the initial report.

## Analyzing COC Spending Report Data

The CoC Spending Report contains data for the last five years. The current report includes FY 2013 through FY 2018 CoC Program grants entered into **eLOCCS**. If a grant is not shown in this report, first identify where the grant may be in the HUD process. It is critical for users to understand how **eLOCCS** data flows through the different stages of a grant's lifecycle. The primary stages of a grant are:

1. A conditional award is processed in **esnaps** and a grant agreement is signed by the recipient and HUD. It is then forwarded on to HUD's Fort Worth Accounting Center.
2. Data is set up in **eLOCCS** and most of the report's data appears. The funds are available for recipient voucher draws. However, until a recipient enters a start date upon their first draw the fields for **Operating Start Date** and **Expiration Date** remain empty.
3. Once an **Operating Start Date** is entered the **Expiration Date** will also appear.
4. Funds in **Total Balance** remain available to draw up to 90-days after a grants **Expiration Date**. Any funds remaining in **Total Balance** after the 90-days may be recaptured by HUD.
5. A grant is finished once **Total Balance** equals \$0.00. This occurs either because the recipient draws down all the funds or HUD recaptures any remaining balance.
6. Any amount recaptured is shown as a negative amount in the **Total Tech Change or Recaptured** column. In addition, the amount under **Total Current Contracted** is reduced by the amount of funds returned to HUD and the remaining amount in this column is the amount disbursed to the recipient.

If you have questions about the CoC Spending Report, please contact your local HUD field office CPD Representative.

## CoC Spending Report General Data Descriptions and Guidance

Column Header Names	General Descriptions and Guidance of Data Elements														
<b>CoC Competition Year</b>	<p>Year of CoC Program Competition funding as recorded in the grant number for filtering or sorting purposes.</p> <p style="text-align: center;"><b>Tip:</b> Filter or sort year for a singly year or multiple years.</p>														
<b>Grant Number (eLOCCS)</b>	<p>The SNAPS-assigned grant number, also known as project number in <b>eLOCCS</b>, is specific to each grant and is updated uniquely for each grant renewal. This field can be populated from <b>e-snaps</b> or <b>eLOCCS</b>. The data coming from either source is identified in the column header names. The CoC Program grant number consists of 15 characters and contains reference data as noted below. <b>Example: LA0027L6H041811</b></p> <p style="text-align: center;"><b>Tip:</b> It is recommended to keep a sort by grant number and all grants will remain in chronological order for each PIN sequence.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;"><b>LA</b></td> <td>2-digits State abbreviation</td> </tr> <tr> <td style="text-align: center;"><b>0027</b></td> <td>4-digit project number. A full project’s PIN is State abbreviation combined with these 4-digits.</td> </tr> <tr> <td style="text-align: center;"><b>L</b></td> <td>1-letter program/funding type: L = CoC, Y = Youth Homelessness Demonstration Program (YHDP), D = DV Bonus and U = Unified</td> </tr> <tr> <td style="text-align: center;"><b>6H</b></td> <td>2-digits HUD Field Office code</td> </tr> <tr> <td style="text-align: center;"><b>04</b></td> <td>2-digits from the last two digits of the CoC number (i.e., LA-504 = 04)</td> </tr> <tr> <td style="text-align: center;"><b>18</b></td> <td>2-digits competition year of funding (i.e., 2018)</td> </tr> <tr> <td style="text-align: center;"><b>11</b></td> <td>2-digits sequence number equals of times HUD has renewed the grant since 2008 (i.e., 9 renewals since 2008). Each competition, SNAPS assigns new grants with a “00” sequence number. Upon the renewal, SNAPS assigns “01” and continues sequentially with each subsequent renewal.</td> </tr> </table>	<b>LA</b>	2-digits State abbreviation	<b>0027</b>	4-digit project number. A full project’s PIN is State abbreviation combined with these 4-digits.	<b>L</b>	1-letter program/funding type: L = CoC, Y = Youth Homelessness Demonstration Program (YHDP), D = DV Bonus and U = Unified	<b>6H</b>	2-digits HUD Field Office code	<b>04</b>	2-digits from the last two digits of the CoC number (i.e., LA-504 = 04)	<b>18</b>	2-digits competition year of funding (i.e., 2018)	<b>11</b>	2-digits sequence number equals of times HUD has renewed the grant since 2008 (i.e., 9 renewals since 2008). Each competition, SNAPS assigns new grants with a “00” sequence number. Upon the renewal, SNAPS assigns “01” and continues sequentially with each subsequent renewal.
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<b>Project PIN</b>	<p>The <b>first 6</b> characters of a <b>Grant Number</b> as illustrated above, which is connected to each renewal grant and does not change. This allows tracking of all associated renewal grants FY 2008 and beyond with a single PIN.</p> <p style="text-align: center;"><b>Tip:</b> Filter by a single PIN for a single grant across multiple years.</p>														
<b>Recipient Name (eLOCCS)</b>	<p>As recorded in <b>eLOCCS</b> per the grant agreement.</p> <p style="text-align: center;"><b>Tip:</b> Filter or sort by <b>Recipient Name</b> to find all associated grants for a single recipient.</p>														
<b>Project Name (e-snaps)</b>	As recorded in <b>e-snaps</b> .														
<b>Component (e-snaps)</b>	As recorded in <b>e-snaps</b> . Components include: Permanent Housing (PH), Transitional Housing (TH), Supportive Services Only (SSO), Safe Haven (SH), Homeless Management Information Systems (HMIS), CoC Planning (Planning) and Unified Funding Agency Costs (UFA).														
<b>Project Type (e-snaps)</b>	As recorded in <b>e-snaps</b> relates to the component–projects types include: Permanent Supportive Housing (PSH), Rapid Rehousing (RRH), Coordinated Entry (CE), and HMIS Dedicated.														
<b>Term (Months) (eLOCCS)</b>	Number of months in the grant term as recorded in <b>eLOCCS</b> .														

Column Header Names	General Descriptions and Guidance of Data Elements
<b>Operating Start Date (eLOCCS)</b>	<p>Date entered by the recipient upon first voucher request and will always be the 1<sup>st</sup> day of a month regardless of the date the recipients enters. For renewal grants, the <b>Operating Start Date (OSD)</b> must always be the 1<sup>st</sup> day of the month sequentially following the expiration date of the previous expiring grant.</p> <p><b>Tip:</b> Filter or sort by Grant Number or PIN to compare OSD has been entered correctly when compared to the previous renewal.</p>
<b>Expiration Date (eLOCCS)</b>	<p>After the recipient enters the <b>Operating Start Date</b> the <b>Expiration Date</b> is calculated from the <b>Operating Start Date</b>–1<sup>st</sup> day of the month–plus the number of months from the <b>Grant Term</b> field. The <b>Expiration Date</b> will always be the last day of the month.</p>
<b>Total Original Contracted (eLOCCS)</b>	<p>This total amount appears after Fort Worth Accounting Center enters grant agreement data. This field is the base of this report’s financial calculations because once this amount is set, this amount does not change over time as do the other financial fields.</p>
<b>Total Current Contracted (eLOCCS)</b>	<p>This is the actual total amount approved to draw on a grant. At times this amount will differ from total awarded in esnaps or as first entered in <b>Total Original Contracted</b> especially after a grant is finished with a \$0.00 balance. <b>Total Current Contracted</b> will typically begin with the same amount as <b>Total Original Contracted</b> but amounts can vary depending on:</p> <ul style="list-style-type: none"> <li>• whether funds were fully disbursed or recaptured,</li> <li>• technical corrections, or</li> <li>• amendments—with the most common amendment being grant consolidations with surviving grants having funds added and terminating grants having funds subtracted.</li> </ul> <p>When a grant is finished, this amount will be reduced to the same amount that has been disbursed to a recipient from a grant.</p>
<b>Total Balance (eLOCCS)</b>	<p>The grant funds available to draw by recipients if the grant is not more than 90-days past the grant expiration date. A \$0.00 balance in this field indicates that funds were either fully disbursed to the recipient <b>or</b> if the grant is 90-days past the expiration date the balance of funds are in the process of being recaptured by HUD.</p>
<b>Total Tech Change or Recaptured</b>	<p>When a negative amount is indicated in this field it is the HUD recaptured amount and will display only after a grant has \$0.00 in <b>Total Balance</b>. When a negative amount shows in this field HUD has completed the recapture process. A positive amount in this field typically represents funds added to a grant as a 2012 through 2016 surviving grant in a consolidation. This field can also show changes in an active grant; e.g., technical corrections.</p> <p><b>Note:</b> In some grants where funds are added due to a technical correction or a surviving grant in a consolidation and later subtracted funds due to a recapture, this field will first display the positive amount while the grant is active; however, after expiration and recapture, funds will be subtracted from the positive amount. Thus, after the recapture process, sometime a positive amount also had funds recaptured. In these cases, actual eLOCCS data should be reviewed.</p>